



Page Design I

August 2010
Carterville High School

Instructor Information

High School:

12:15 pm—3:20 pm 618-985-2940

Intermediate School:

8:00 am—11:10 am 618-985-6411

I will most likely be at the high school until at least 4 pm most evenings. I can also be reached by email: cbanovz@cartervilleions.com.



Required Materials

Bring the following with you to class
EVERY DAY!

- Pen or pencil
- 3-ring binder (1")
- Tabbed Dividers (4 - 5)
- Paper is provided
- Student planner
- Good Attitude!

Class Web Page & Wiki

Web Page: My web page on the CHS web site contains contact information and due dates as well as helpful links, links to class assignments and handouts. My web page address can be accessed through the CHS web site.

Wiki: Our class wiki can be found at <http://chswpd1.pbworks.com/>. This is a public wiki, which means that anyone can view it. I do have it set up so that only those who log in can post comments. Students in this class will use a gmail account and password to log in. I will post assignments, handouts, and "how to" instructions on the wiki. **If you are absent or need copies of handouts, please use this resource.** I will also make periodic comments regarding students progress on projects and assignment changes ...

The Internet is the most important single development in the history of human communication since the invention of call waiting.

Dave Barry

Students should check the wiki daily!

Course Description

Students in Web Page Design I will learn the basics of web page design: planning and organizing content, applying design principles, creating/editing graphics, and developing and publishing web pages. Students will design and create several web sites. Students are also given the opportunity to critique web sites on the world wide web, as well as web sites of their peers. We will be discussing the importance of web ethics and legal issues as well. Students will be using scanners and a digital camera to prepare content for their sites. Software that is used includes, but is not limited to, Microsoft Front Page, Adobe Photoshop, HTML editor (Notepad). Additional topics include web searching skills and time/project management. Students are given project deadlines and it is up to each student to plan his or her time appropriately. Student projects are posted to the school intranet and can be viewed from any computer within the high school only.

Grading

Student grades will be posted on STI. Since students projects often take several days to complete, there will not be many grades entered. If you have a question about your grade, please see me. The following items are used to calculate your grade:

Class Participation and Behavior **	15%
Assignments & Quizzes (numerous)	30%
Projects/Tests (2 - 3 per quarter)	45%
Semester Exam.	10%

Mrs. Banovz's Expectations

To ensure a smooth, well-functioning classroom environment, the following four principles (**ROAR**) should be followed by students in Web Page Design I.

◆ RESPECT

Respect each other. Show respect to everyone who enters our classroom, including self, peers, teachers, visitors, and their belongings.

Pay attention. When class starts or I am giving instruction, you should be in your seat and attentive. Students may move around the classroom freely **during working time only** to go to the printer, throw something away, etc.

◆ ORGANIZATION

Come to class prepared. Bring all required materials to class each day. Keep all handouts and graded materials in their proper place.

◆ APPROPRIATE USE

Use computers properly and ethically. Comply with computer and internet policy as stated in the Computer Rules handout and in your student handbook.

Stay on task. Work on assigned activities.

◆ RESPONSIBILITY

Take responsibility for your work space. Clean up after yourself.

Complete assignments correctly, accurately, and on time. Unless otherwise noted, all assignments are due at the beginning of class.

Participation/Behavior System**

Students begin each class with 4 participation points, which they earn by following the four classroom expectation principles (see above for complete explanation).

1. RESPECT
2. ORGANIZATION
3. APPROPRIATE USE
4. RESPONSIBILITY

Every day may not be good, but there's something good in every day.
~Author Unknown

One point will be deducted for each of these principles that you violate. If you lose points, the violated principle will be noted in STI comments as R, O, A, or R. Additional points may be deducted for gross misconduct. **Absences.** Points will be deducted for the following: excused absence (-3 pts), unexcused absence (-4 pts). Absence points may be recovered by making up the missed class time in the computer lab before or after school.



Extra Credit Opportunities

There are several extra credit opportunities available for students throughout the semester.

- * **Kleenex/Hand Sanitizer**—During the first two weeks of school, students may bring in one or more boxes of Kleenex or bottles of hand sanitizer for use in our classroom. Please **do not** bring in tissues with lotion. This is a one time opportunity for 5 bonus points.
- * **Dress for Success**—Students will receive 5 bonus points each time they participate on a designated date, provided they meet the following criteria. If a student is absent or school is canceled on a designated day, the opportunity for bonus that week will be gone. The following criteria are based on professional business standards for successful dress.

Acceptable attire includes dress shoes or sandals, blouses, dress shirts, polos, sweaters, slacks, khakis, skirts of appropriate length, and business suits.

Unacceptable attire includes sneakers, flip flops, anything made of denim, T-shirts, sweatshirts, shorts, pants not worn at the waist or displaying large pockets or zippers, or any item displaying a clear and visible logo.

School policies regarding acceptable dress will be followed at all times (see student planner). The instructor will make the final decision as to whether a garment meets the criteria for successful business dress. See the Dress For Success Requirements poster.

- * **Computer Career Report**—From the current help wanted classified ads, find a computer related position and write a one-page (DS, 12-pt font, 1" margins) report on the career and the training necessary to be successful in that particular career. Be sure to include a copy of the ad and at least two resources. (10 points—maximum of 10 reports may be submitted).
- * **Guest Speaker**—Students may submit a proposal for a guest speaker, who might contribute to our class' understanding of a particular topic. The student must complete the guest speaker proposal form, which can be found on my web page. I will make the final determination of the validity of the proposal. (10 points—maximum of 2 proposals may be submitted).



**Backpacks, food, and drinks
(including water) are not
allowed in the
computer lab!!!**

